



Federal Supervision at NSF

(Click the title to register in LearnNSF!)

About the Course

This **three-day course** is designed to give supervisors the tools and resources needed to succeed in a supervisory position here at the NSF.

Topics include:

- Overview of NSF
- Understanding Federal Law, Policy and Practice
- Working With Labor Relations
- Working With Your Team
- Getting a Handle on Your Resources
- Preventing & Addressing Threats to Physical Safety and Security
- Developing Employees & Yourself
- Creating a Highly Engaged Workforce
- Managing and Recognizing Performance
- Pay and webTA
- Preventing and Addressing Workplace Problems (EEO Complaints, Performance, Conduct and Conflict)
- Diversity and Inclusion
- Reasonable Accommodations
- Workforce Structure
- Staffing and Classification

WHO SHOULD TAKE THIS COURSE?

This course is designed for **current and acting supervisors only**. If you're a **first-year federal supervisor**, this course will satisfy your transition-to-supervision requirement. If you're a **continuing supervisor** who is not in your first year, this course will satisfy your 16 hours of HCM requirement.

Logistics

Dates: October 17, 24 and 31

Time: 8:30am - 4:30pm

Location: SI, 375

You must attend all 3 days to complete this course

Why wait?

[Click here](#) to check out the Federal Supervision at NSF Resource Site. Access the participant guide, meet our course facilitators and more!

Questions? Contact Tracy Bojko at tbojko@nsf.gov

